

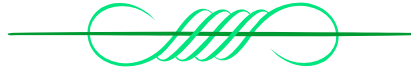


WEST HILLS COMMUNITY COLLEGE DISTRICT

Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

MINUTES OF THE REGULAR MEETING OF THE GOVERNING BOARD

September 9, 2008



CALL TO ORDER / OPEN SESSION

This meeting of the Governing Board of the West Hills Community College District was held on site at the West Hills Community College District Office and via conference call. President Mark McKean called the meeting of the Board of Trustees to order at 9:06 a.m.

Board members present:

Mark McKean, President (on site)
Nina Oxborrow, Clerk (on site)
Jeff Levinson (via phone)
Edna Ivans (on site)
Jack Minnite (via phone)
Steve Cantu (via phone)

Board members absent:

Bill Henry
Jaqueline DePue, Student Trustee

Administrators present:

Frank Gornick, Chancellor (on site)
Ken Stoppenbrink, Vice Chancellor of Business Services (on site)
Don Warkentin, President, West Hills College Lemoore (via phone)
Dave Bolt, Vice President of Educational Services, West Hills College Lemoore (via phone)
Frances Squire, Director of Marketing (on site)
Marcel Hetu, Director of North District Center, Firebaugh (via phone)

Introduction of Guests

There were no guests introduced at this time.

Public Comments

There were no public comments made at this time.

CONSENT AGENDA

CA-11 Personnel Transactions - The list of personnel transactions was approved on a motion by Trustee Oxborrow, seconded by Trustee Levinson, and carried on the following roll call vote:

Trustee Henry	Absent
Trustee Oxborrow	Aye
Trustee Levinson	Aye
Trustee Ivans	Aye
Trustee Minnite	Aye
Trustee Cantu	Aye
President McKean	Aye

CHANCELLOR'S OFFICE

CO-12 Initial Sale of Bonds for SFID #1 - The sale of bonds for SFID #1 (Northern Area) was discussed. Dr. Frank Gornick discussed the option of pursuing eminent domain on the Rubio property. He stated that we also need to have some dollars available for the library project. Dr. Gornick reported that he recently met with the Coelho brothers (Joe and Jerry) regarding land south of Mendota. This land could be used for the Westside Institute of Technology (WIT). Discussion took place regarding the amount needed from the initial sale of bonds. It was agreed that \$4 million would be an appropriate amount. Dr. Gornick reported that he has not initiated any discussion with the Rubio family. Trustee Minnite questioned the acreage needed for the WIT. Dr. Gornick stated that we need no more than ten acres. There was consensus among the Board to issue bonds not to exceed \$4 million. Dr. Gornick reported that this item will be further discussed and considered by the Board of Trustees at their September 23 meeting.

Mr. Ken Stoppenbrink distributed an updated Property Tax Assessment Analysis for West Hills Community College District Series A & B Bonds and briefly discussed its impact on the bonds.

CO-13 Bylaws - Citizens' Bond Oversight Committee - The bylaws for the Citizens' Bond Oversight Committee, SFID #1 (Northern Area) were approved on a motion by Trustee Levinson, seconded by Trustee Oxborrow, and carried on the following roll call vote:

Trustee Henry	Absent
Trustee Oxborrow	Aye
Trustee Levinson	Aye
Trustee Ivans	Aye

Trustee Minnite	Aye
Trustee Cantu	Aye
President McKean	Aye

CO-14 Appointments to Citizens' Bond Oversight Committee - Discussion took place regarding appointments to the Citizens' Bond Oversight Committee. It was stated that Mr. Vernon Gordon, Ms Cruz Ramos, and Mr. Gil Rossette had expressed interest in serving; however, their applications have not yet been received.

The following individuals were appointed to the Citizens' Bond Oversight Committee, SFID #1 (Northern Area) on a motion by Trustee Cantu, seconded by Trustee Minnite, and carried on the following roll call vote:

Trustee Henry	Absent
Trustee Oxborrow	Aye
Trustee Levinson	Aye
Trustee Ivans	Aye
Trustee Minnite	Aye
Trustee Cantu	Aye
President McKean	Aye

Committee Appointments:

- Jose Antonio Ramirez
- Gilbert Coelho
- Rosa Elena Espinoza
- Oscar Sablan
- Miguel Arias
- Sean Howard

FISCAL SERVICES

FS-13 Resolution - Authorizing Issuance of TRANs - Mr. Ken Stoppenbrink, explained that this resolution will assist in making sure that we have adequate cash to meet the September and October payrolls.

Trustee Levinson stated that he would like to make a motion to adopt the resolution with the caveat that legal counsel review and approve the document. The motion was seconded by Trustee Minnite and carried on the following roll call vote:

Trustee Henry	Absent
Trustee Oxborrow	Aye

Trustee Levinson	Aye
Trustee Ivans	Aye
Trustee Minnite	Aye
Trustee Cantu	Aye
President McKean	Aye

Dr. Gornick complimented Mr. Stoppenbrink and his staff on preparing the budget.

FS-14 Resolution - Temporary Transfer/Loan of Funds - Mr. Stoppenbrink explained that the resolution would authorize the district to borrow funds from the Fresno County Treasurer's Office and pay them back when the State passes the budget.

Discussion took place regarding the paying back of funds. Mr. Stoppenbrink explained that the TRANs funds would have to be paid back by June 1, 2009. The Fresno County Treasurer's Office has to be paid back as soon as we receive our funds from the state.

Mr. Stoppenbrink reported that he is also working on securing a \$6 million line of credit. This would be a taxable loan.

The resolution in the matter of requesting a temporary transfer/loan of funds for the 2008-2009 fiscal year was adopted on a motion by Trustee Oxborrow, seconded by Trustee Minnite, and carried on the following roll call vote:

Trustee Henry	Absent
Trustee Oxborrow	Aye
Trustee Levinson	Aye
Trustee Ivans	Aye
Trustee Minnite	Aye
Trustee Cantu	Aye
President McKean	Aye

ADJOURNMENT

There being no further business before the Board of Trustees, the meeting was adjourned at 9:40 a.m.

Nina Oxborrow
Clerk of the Board of Trustees

Personnel Transactions

1. New Hires – Certificated

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Sheffield, Kimberly	Basic Skills English Instructor West Hills College Lemoore	177 day contract	Class II Step 5	Grant	8/7/08	New position

2. New Hires – Confidential

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Sloan, Elaine	Administrative Secretary Chancellor's Office	40 hrs/wk 12 mo/yr	Range 20 Step 1	District	9/15/08	New position

3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Cavins, Sandy	Accounting Services Supervisor District Office	6/30/09