



WEST HILLS COMMUNITY COLLEGE DISTRICT
Board of Trustees
9900 Cody Street
Coalinga, CA 93210
(559) 934-2100

AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - June 27, 2006

Location: West Hills Community College District Board Room
9800 Cody Street - Coalinga, CA 93210

Time: 3:10 p.m. (Time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. James Preston, Academic Senate Presidents
- WHCFA Report - Ms. Faye Mendenhall, WHCFA President
- CSEA Report - Ms. Tracy Wertenberger, CSEA President
- ASB Report - Mr. Pedro Jurado, Associated Student Body President, WHC Coalinga
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Anthony Tricoli, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor
 - Discussion of Measure B

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

- CA-51 Warrants
- CA-52 Adult Student Temporary Salary Schedule
- CA-53 Personnel Transactions

IV. Chancellor's Office

- CO-58 Consideration of resolution authorizing the Chancellor to sign grant agreements for fiscal year 2006-2007
- CO-59 Consideration of West Hills College Coalinga Curriculum Committee Action Report
- CO-60 Consideration of West Hills College Lemoore Curriculum Committee Action Report
- CO-61 Consideration of new Board Policy and Administrative Procedure 5505, Academic Honesty
- CO-62 Review of new Administrative Procedure 6810, Hazardous Materials
- CO-63 Consideration of tenure recommendation from West Hills College Lemoore
 - Marleen Smart

V. Fiscal Services

- FS-48 Fiscal Services Report
- FS-49 Review of District Appropriations Limit (Gann Limit) for 2006-2007
- FS-50 Review of annual report on destruction of records
- FS-51 Consideration of tentative budget for fiscal year 2006-2007
- FS-52 Consideration of contract with Vavrinek, Trine, Day & Company for audit services
- FS-53 Consideration of resolution for the purpose of providing child care and development services for 2006-2007
- FS-54 Consideration of participation in USDA Summer Food Service Program for the Upward Bound program
- FS-55 Consideration of extension of escrow for old school farm property
- FS-56 Consideration of change orders
 - Change Order No. 4 – West Hills College Lemoore Initial Buildings, Phase 2B
 - Change Order No. 4 – West Hills College Lemoore Child Development Center Building
- FS-57 Consideration of notices of completion
 - West Hills College Lemoore Initial Buildings, Phase 2B
 - West Hills College Lemoore Child Development Center Building
- FS-58 Consideration of cost sharing agreement for improvements with Lemoore Union Elementary School District

VI. Personnel Services

- PS-16** Consideration of revised job descriptions:
- Executive Director, West Hills College Foundation
 - Child Development Center Assistant
 - Child Development Center Associate Teacher
 - Child Development Center Teacher
 - Child Development Center Master Teacher
 - Child Development Center Site Supervisor
- PS-17** Consideration of revisions to salary schedules and salary amounts for administrative, classified management and confidential employees

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: July 25, 2006

VIII. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of land acquisition/disposition of property (as per Government Code Section 54956.8). Property: Coalinga, California; Lemoore, California; Firebaugh, California
- Public Employee Performance Evaluation (as per Government Code Section 54957). Title: Chancellor

IX. Adjournment

Personnel Transactions

1. New Hires - Administrative

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Cox, Jana	Director of Financial Aid District Office	40 hrs/wk 12 mo/yr	Range IV Step 2	District	7/1/06	Replacement for Jill Stearns
Dorsey-Robinson, Sylvia	Int Assoc Dean, Categorical Programs West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range III Step 10	District	7/1/06	Interim replacement for Joyce Smyers
Watts, Kathy	Director of Child Development Centers District Office	40 hrs/wk 12 mo/yr	Range III Step 2		7/1/06	Replacement for Patty Scroggins
NAME TO BE ANNOUNCED	Assoc Dean of Ed Svcs Evening College West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range and Step TBA		7/1/06	Replacement for Carlos Diniz

2. New Hires – Certificated

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Abela, Brian	Chemistry Instructor WHC Coalinga/WHC Lemoore	177 day contract	Class IV Step 6	District	8/11/06	Replacement for Bob Holmes
Magnusen, Matthew	Librarian West Hills College Coalinga	221 day contract	Class V Step 4		8/1/06	New position; 197 day contract for 06-07 because of late start date
Neer, David	Instructor/Head Golf Coach West Hills College Lemoore	199 day contract	Class IV Step 6		7/1/06	
Ragsdale, Rodney	PE Instructor/Women's Soccer Coach West Hills College Lemoore	199 day contract	Class IV Step 7	District	7/1/06	
Terranova, Erin	Outreach Counselor West Hills College Coalinga	197 day contract	Class III Step 3	District	7/1/06	
Vang, Linda	Sociology Instructor WHC Coalinga/WHC Lemoore	177 day contract	Class V Step 11	District	8/11/06	Replacement for Marcia McCormick

3. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Bishop, Kira	Financial Aid Assistant I West Hills College coalinga	19 hrs/wk 12 mo/yr	Range 33 Step A	Grant	5/8/06	Replacement for Melissa Fees
Byars, Fidela	Financial Aid Assistant I West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 33 Step A	Grant	5/8/06	Replacement for Susan Arriola
Echeveste, Esequiel	Security Guard West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 32 Step A	District	5/11/06	New position
Francis, DeAndrea	PC & Lan System Technician II District Office	40 hrs/wk 12 mo/yr	Range 65 Step A	District	6/1/06	Replacement for Tony Garcia
Galindo, MaryAnn	Child Development Center Assistant West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 23 Step A	Grant	6/1/06	Replacement for Sandra Ramirez
Padilla, Laura	Child Development Center Cook West Hills College Coalinga	15 hrs/wk 12 mo/yr	Range 33 Step A	Grant	5/8/06	New position
Srisabaranjan, Subothini	Child Development Center Assistant West Hills College Lemoore	19 hrs/wk 12 mo/yr	Range 23 Step A	Grant	6/1/06	New position

4. New Hires - Confidential

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Clover, Nancy	Human Resources Specialist District Office	40 hrs/wk 12 mo/yr	Range I Step 1	District	5/22/06	Replacement for Julie Wheeler

5. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Dates	Additional Information
Espinoza, Pilar	Office Assistant, Library West Hills College Coalinga	19 hrs/wk	Range 29 Step A		5/1/06 – 7/31/06	Temporary replacement for Jim Vosburg while out on medical leave
Sanchez, Edwardo	Office Assistant, Library West Hills College Coalinga	19 hrs/wk	Range 29 Step A		5/1/06 – 7/31/06	Temporary replacement for Jim Vosburg while out on medical leave

6. Changes in Assignment – Administrative

Name	Current Assignment	Change	Effective Date	Additional Information
Avila, Pedro	Dir of Inst Eff, Planning & Web Svcs District Office Range IV, Step 10	Dir of Inst Eff, Planning & Web Svcs District Office Range III, Step 5	7/1/06	Advancement on salary schedule recommended by Chancellor
Backman, Keven	Director of Human Resources District Office Range III, Step 7	Director of Human Resources District Office Range III, Step 8	7/1/06	Advancement on salary schedule recommended by Chancellor
Bolt, Dave	Vice Pres of Educational Services WHC Lemoore Range I, Step 8	Vice Pres of Educational Services WHC Lemoore Range I, Step 9	7/1/06	Advancement on salary schedule recommended by Chancellor
Georgatos, Darlene	Director of Enrollment Services District Office Range IV, Step 9	Director of Enrollment Services District Office Range IV, Step 10	7/1/06	Advancement on salary schedule recommended by Chancellor
Kincade, Susan	Dean of Learning Resources District Office Range II, Step 7	Dean of Learning Resources District Office Range II, Step 8	7/1/06	Advancement on salary schedule recommended by Chancellor
Kozlowski, Michelle	Director of Info Technology Services District Office Range III, Step 6	Director of Info Technology Services District Office Range III, Step 7	7/1/06	Advancement on salary schedule recommended by Chancellor
Lopez, Jose	Dean of Students WHC Lemoore Range II, Step 5	Dean of Students WHC Lemoore Range II, Step 6	7/1/06	Advancement on salary schedule recommended by Chancellor
Ruble, Joel	Dir of Ed Talent Srch/UB Math & Sci WHC Lemoore Range IV, Step 8	Dir of Ed Talent Srch/UB Math & Sci WHC Lemoore Range IV, Step 9	7/1/06	Advancement on salary schedule recommended by Chancellor
Squire, Frances	Director of Marketing District Office Range III, Step 8	Director of Marketing District Office Range III, Step 9	7/1/06	Advancement on salary schedule recommended by Chancellor

7. Changes in Assignment – Certificated

Name	Current Assignment	Change	Effective Date	Additional Information
Hendrickson, Marta	Articulation Counselor WHC Coalinga/WHC Lemoore Class V, Step 15	Counselor West Hills College Lemoore Class V, Step 16	50% Grant 50% District	New position
Oxford, Ron	District Librarian WHC Coalinga/WHC Lemoore Class II, Step 10	Librarian West Hills College Lemoore Class III, Step 11	7/1/06	

8. Changes in Assignment - Classified

Name	Current Assignment	Change	Effective Date	Additional Information
Ayala, Iliana	Child Development Center Teacher San Joaquin Child Dev Center	Child Development Center Teacher West Hills College Lemoore	5/15/06	Employee requested transfer when position opened
Bishop, Kira	Financial Aid Assistant I West Hills College Coalinga 19 hours/week, 12 months/year	Financial Aid Assistant I West Hills College Coalinga 40 hours/week, 12 months/year	7/1/06	Replacement for Hillary Davis
Cabrera, Rosa	Child Dev Center Associate Teacher San Joaquin Child Dev Center 19 hours/week, 9 months/year	Child Dev Center Associate Teacher San Joaquin Child Dev Center 19 hours/week, 12 months/year	6/1/06	
Gregory, Eleanor	Child Dev Center Associate Teacher West Hills College Coalinga Range 30, Step B	Child Development Center Teacher West Hills College Coalinga Range 40, Step A	6/1/06	
Gutierrez, Ana	Child Development Center Teacher West Hills College Coalinga 19 hours/week, 9 months/year	Child Development Center Teacher West Hills College Coalinga 40 hours/week, 12 months/year	6/9/06 – 9/30/06	Temporary replacement for Lilia Rizo while out on maternity leave
Jurado, Griselda	Child Development Center Cook Avenal Child Development Center 19 hrs/week, 9 months/year	Child Development Center Cook Avenal Child Development Center 19 hrs/week, 12 months/year	6/1/06	
Lopez, Laura	Child Development Center Assistant North District Center Range 23, Step A	Child Development Center Teacher North District Center Range 40, Step A	5/15/06	Replacement for Anna Gonzalez
Ramirez, Alicia	Child Development Center Assistant Avenal Child Development Center 19 hours/week, 12 months/year Range 23, Step B	Child Dev Center Associate Teacher Avenal Child Development Center 40 hours/week, 12 months/year Range 30, Step A	6/1/06 – 8/31/06	Temporary replacement for Laura Terra while out on maternity leave
Rivera, Monica	Child Dev Center Associate Teacher San Joaquin Child Dev Center 19 hours/week, 12 months/year	Child Dev Center Associate Teacher San Joaquin Child Dev Center 40 hours/week, 12 months/year	6/6/06 – 9/30/06	Temporary replacement for Victoria Reynaga
Suter, Monique	Student Services Assistant West Hills College Lemoore 19 hours/week, 12 months/year	Student Services Assistant West Hills College Lemoore 40 hours/week, 12 months/year	6/1/06	Replacement for Luz Macias

9. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Davis, Hillary	Financial Aid Assistant West Hills College Coalinga	7/13/06	Resignation – revised effective date
Ficken, Cynthia	Child Development Center Assistant West Hills College Coalinga – State Preschool	5/23/06	Resignation
Macias, Luz	Student Services Assistant West Hills College Lemoore	5/26/06	Resignation
Perez, Araceli	Child Development Center Assistant North District Center	5/31/06	Resignation
Ramirez, Nancy	Child Development Center Associate Teacher West Hills College Lemoore	7/14/06	Resignation
Zamudio, Paly	Child Development Center Associate Teacher Avenal Child Development Center	6/14/06	Resignation